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| | Data Subject Rights Request Form | |

Data Subject Rights Request Form

Date

No. /

According to Personal Data Protection Act B.E. 2562, a data subject is entitled to the rights to act on his/her personal data which is under responsibility of the Gem and Jewelry Institute of Thailand (Public Organization) (“GIT”), as the data controller.

You may exercise the rights by providing details in the request form and submitting the form in person at GIT or informing of your request through an electronic mail (e-mail) at dpo@git.or.th.

| Details of Applicant | |
|--------------------------|----------------|
| Name-Last name: | |
| ID Card/Passport Number: | |
| Address: | |
| Contact Phone Number: | |
| E-mail: | |

| Are you the Data Subject? | |
|--------------------------------|---|
| <input type="checkbox"/> | Applicant is the data subject |
| <input type="checkbox"/> | Applicant acts on behalf of the data subject (Please provide details of the data subject) |
| <u>Details of Data Subject</u> | |
| Name-Last name: | |
| Address: | |
| Phone Number: | |
| E-mail: | |



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Verification Documentation for Data Subject Rights Request

Verification of Identity of the Applicant

Submitting request in person at GIT

- Thai citizen identification card
- passport (in case of a foreigner)
- photographic identification document issued by a government agency

Submitting request via e-mail

- a copy of Thai citizen identification card, passport, or photographic identification document issued by a government agency and a front facing photo with an original identification document

Documents for an authorized representative (for a person making the request on behalf of the data subject)

- a power of attorney given by the data subject, authorizing the request submission on behalf of the data subject according to the request form. The document must be signed by the data subject and the authorized representative and be dated prior to the submission date of the request. The document have to be submitted with copies of identification documents of the data subject.

Please state your relationship with GIT

- customer/ website visitor
- employee
- job applicant
- contract partner/contractor
- contact
- Other (Please specify)



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Agency/person whom you would like to contact

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Please specify the rights you wish to exercise

- Right to withdraw consent
- Right to access or receive copy of personal data as well as to disclose the source of data you have not consented to its collection
- Right to correct personal data
- Right to erase personal data
- Right to object collection, use, and disclosure of personal data
- Right to suspend or restrict the use of personal data
- Right to send or transfer personal data to a third-party data controller

Please state purposes and reasons of your request

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Note:


GIT reserves the right to act after you have provided required details and the right to contact you by the contact details furnished in the request form to obtain additional information or proof documents related to the request. GIT reserves the right to pursue legal actions, if it is found that you have intentionally provided any false information in the request form with bad faith.

Exercising your rights may be related to a provision specified by other law or regulation. Thus, each request shall be considered individually. GIT asks for your cooperation in providing complete details for your request so that GIT may appropriately act in accordance with your rights. If any received information cannot clearly prove that the applicant is the data subject or the authorized representative of the request, or the personal data of the applicant is not under the retention of GIT, GIT reserves the right to reject the request made to GIT. GIT reserves the rights to decline your request in cases where: GIT have to comply with a legal provision or court order; your exercise of rights may affect and harm rights and freedom of other individuals; you have made a contract with GIT and the personal data is necessary for performing in accordance with the contract. GIT shall notify you of the effects of the request.

GIT shall proceed your request within 30 days after the request has been received along with reasons and other supporting proof documents. GIT reserves the right to extend the processing period, if GIT finds that the information provided is inadequate to act.

In case where GIT have to reject your request, you shall be informed of the reasons.

GIT may collect and use your personal data which you have provided in the request form to verify your rights as the data subject and authorized representative and act according to your request. GIT may have to disclose the personal data to related third-party individual or juristic person for the purpose of processing your personal data. Such disclosure shall be implemented solely out of necessity to act according to your request. The data shall be kept until the company completes your request or until dispute procedure or rejection of data subject rights request is concluded, in the case where GIT cannot proceed according to your request due to legitimate reasons as stipulated by a law or court order.

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The request applicant has thoroughly read and understood the content of this request form and confirm that all the information provided to GIT is true, correct, and complete. The request applicant have signed his/her name below to certify that the request applicant is legally entitled to the rights.

..... the Applicant
 (.....)
 Date

| |
|--|
| *For officer only |
| <p>Date of Receipt:</p> <p>Date of record saving:</p> <p>Date of the letter of acceptance:</p> <p>Result:</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>Reasons of Rejection (if any):</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>Processing Officer:</p> |